NIFA is sending this update to remind everyone of the February 1, 2019 implementation date for the DocVelocity loan delivery system. We encourage all team members responsible for shipping closed loans to U.S. Bank Home Mortgage (“USBHM”) to participate in one of the refresher training webinars. Page 3 contains details regarding upcoming training webinar dates and additional resources for DocVelocity.

**Loan Reservations**
Participating Lenders should continue to process loan reservations in NIFA’s Lender Online (“LOL”) system. It is extremely important to pay attention to the loan reservation date, as it will determine which system is necessary to deliver a closed loan to USBHM. The following table defines the appropriate delivery portal:

<table>
<thead>
<tr>
<th>Loan Reservation Date</th>
<th>USBHM Delivery System</th>
</tr>
</thead>
<tbody>
<tr>
<td>Prior to February 1, 2019</td>
<td>UniteUS</td>
</tr>
<tr>
<td>February 1, 2019 and after</td>
<td>DocVelocity</td>
</tr>
</tbody>
</table>

**LOL Report to Help with Transition**

During the transition period, NIFA encourages Participating Lenders to utilize the Current Stage Status Report available in the reports section of LOL. *Please note that users need an access level of either 1) View Reports Only or 2) Lender so that all loans in the pipeline are included on the report.*

The following is an example of the Current Stage Status Report outlining the parameters required to capture your entire loan pipeline. The sections highlighted in yellow require modification prior to generating the report.
Stage: Choose the **ANY STAGE** radio button and the **Select** radio button. From the Selection options, choose Lock Date. Lock date is the same as the Loan Reservation Date.

Stage Date: Choose the Loan Reservation Date Range as applicable. Lenders should generate this report for all loans prior to February 1, 2019 to identify loans to deliver via UniteUS, and from February 1, 2019 forward to identify loans to deliver via DocVelocity.
DocVelocity Resources
USBHM created a Client Resources folder that includes training information and job aids for the DocVelocity system. This information is available on their website at https://hfa.usbank.com. USBHM has also established DocVelocity Client User Training Dates as follows:

1. Tuesday – February 5th, 10:00 AM CST
   - WebEx Link: https://usbankmeetings.webex.com/usbankmeetings/j.php?MTID=m2f80fee4cc9815686a70a3989c53eb77
   - Call in Number: 1-800-916-2280/Meeting Number: 809 763 566

2. Tuesday – February 12th, 2:00 PM CST
   - WebEx Link: https://usbankmeetings.webex.com/usbankmeetings/j.php?MTID=m2f80fee4cc9815686a70a3989c53eb77
   - Call in Number: 1-800-916-2280/Meeting Number: 803 401 748

3. Thursday – February 14th, 11:00 AM CST
   - WebEx Link: https://usbankmeetings.webex.com/usbankmeetings/j.php?MTID=m890e19a43431c16306b8ea37533d8589
   - Call in Number: 1-800-916-2280/Meeting Number: 801 926 783

Additional training dates are available by contacting the HFA DocVelocity Team at hfadocumentyassistance@usbank.com. If you have any questions, please contact the Housing Finance Agency Hotline at 800.562.5165, option 1 for the HFA Customer Care Team.

If you have any questions regarding Lender Online reporting functions, please reach out to any member of the NIFA Homeownership Team.