



SUPPORTIVE SERVICE CHANGE REQUEST

Project Number: _____ Project Name: _____

A project may request a Supportive Service change utilizing the current [Qualified Allocation Plan \(QAP\)](#). NIFA will allow a point for point change to Supportive Services upon request. The new Supportive Service(s) must have the same number of points as the original Supportive Service(s).

Current Supportive Service(s):

Points:

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Requested Supportive Service(s):

Points:

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Reason for Change(s):

Change Requested By:

Title:

Date:

_____	_____	_____
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After this form has been completed, email to txcr.multifamily@nifa.org.

Once NIFA reviews the request and approves the change, the project must provide documentation clarifying how the change will be implemented, along with a timeline of when the implementation will be complete. In addition, NIFA will need documentation that demonstrates the completion of the change (i.e., paid receipts, third-party certification, etc.).

If there were any outstanding LURA Violations related to the provision of supportive services that are being substituted, any such issue will be considered corrected upon receipt of documentation that demonstrates completion of the installation of the new supportive services.